

TELKOM UNIVERSITY INBOUND STUDENT EXCHANGE PROGRAM
Odd Semester 2024-2025

INSTITUTIONAL DETAILS	
Name	Telkom University
City, Country	Main Campus at Bandung, West Java, Indonesia
About the university	<p>Telkom University as the Best Private University in Indonesia has grown rapidly to actualize its vision to become a Global Entrepreneurial University. Fast growth of ICT combined with the cultural diversity of Indonesia leads Telkom University to focus on ICT based education and research in the field of engineering, business, and creative industry.</p> <p>Telkom University is a home for more than 30.000 students from all over Indonesia and from more than 60 countries who have received education in 44 study programs in the fields of Engineering, information system, management, business, arts, and design.</p>
Exchange Office	International Office
Mailing Address	Telekomunikasi Street No 1, Terusan Buah Batu, Bandung, West Java, Indonesia, 40257
Email	info@io.telkomuniversity.ac.id ; internationaloffice@telkomuniversity.ac.id ; internationaladmission@telkomuniversity.ac.id
Phone	+62 813-2112-3400
Website	io.telkomuniversity.ac.id
STUDENT EXCHANGE PROGRAM RELATED INFORMATION	
Nomination Deadline	Odd Semester: 31 May 2024
Application Deadline	Odd Semester: 15 June 2024 *Student can still discuss courses selection untill August 2024
Announcement	Odd Semester: 28 June 2024
Courses Registration	Odd Semester: August-September 2024
Academic Period	Odd Semester: 16 September 2024 - 17 January 2025
Application Procedures	<ol style="list-style-type: none"> 1. Students must be nominated by home university 2. Students make a registration to our application portal: io.telkomuniversity.ac.id/admission 3. Students submit all required documents to the application portal. 4. Students send list of courses selection to email: internationaladmission@telkomuniversity.ac.id

Courses Available for Exchange Students	<p>List of courses can be found in our website: io.telkomuniversity.ac.id choose Degree → Faculty → Study Program</p> <p>*Students are highly recommended to contact International Office Telkom University to make sure the updated courses offered</p>																
Restricted Courses	<p>- Students can choose courses maximum of 20 credits from maximum of two different study programs.</p> <p>- Students are not allowed to choose prerequisite courses</p>																
GPA Requirement / Language	<p>Students must have good academic performance as well as good communication skills: Indonesian and English Language skills (EPrT ≥500, TOEFL ITP ≥500, IELTS ≥6, Duolingo ≥100)</p>																
Grading System	<table border="1"> <thead> <tr> <th>Course Score Value (NSM)</th> <th>Course Value (NMK)</th> </tr> </thead> <tbody> <tr> <td>80 < NSM</td> <td>A</td> </tr> <tr> <td>70 < NSM ≤ 80</td> <td>AB</td> </tr> <tr> <td>65 < NSM ≤ 70</td> <td>B</td> </tr> <tr> <td>60 < NSM ≤ 65</td> <td>BC</td> </tr> <tr> <td>50 < NSM ≤ 60</td> <td>C</td> </tr> <tr> <td>40 < NSM ≤ 50</td> <td>D</td> </tr> <tr> <td>NSM ≤ 40</td> <td>E</td> </tr> </tbody> </table>	Course Score Value (NSM)	Course Value (NMK)	80 < NSM	A	70 < NSM ≤ 80	AB	65 < NSM ≤ 70	B	60 < NSM ≤ 65	BC	50 < NSM ≤ 60	C	40 < NSM ≤ 50	D	NSM ≤ 40	E
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ELIGIBILITY																	
<ol style="list-style-type: none"> 1. Applicant must be an active student in home university; 2. Applicant must be nominated by home university (by request program only); 3. Applicant must have good academic performance as well as good communication skills (Indonesian and English Language skills). 																	
DOCUMENT REQUIRED																	
Exchange/Credit Earning	<ol style="list-style-type: none"> 1. Scan of Passport 2. Scan of latest University Transcript 3. Personal Statement/Motivation Letter 4. Formal Photo with red background 5. Statement of compliance to the rules & regulations 																
EXPENSES																	
Approximate Living Expenses	IDR 3,000,000.00/month																
ACCOMODATION																	
Campus Dorm	IDR 3,500,000.00/semester																
Outside Campus	The fees are different for different types of rooms and residences which can range from IDR 1,000,000.00/month to IDR 2,000,000.00/month																
VISA																	

Administration and Immigration Fee (paid to TELU after arrival)	Telkom University will handle the study permit and visa application. The payment for visa application can be settled once international student arrived at Telkom University.
Visa	Study visa (e-visa) can be applied online to the Ministry of Law and Human Rights, Republic of Indonesia.
Visa Fee	Type of Visa: C9-Short Course Duration: 60 days (extendable) Price: IDR 2,000,000.00 + extension IDR 550,000.00/month or Type of Visa: E30B-Bachelor's Degree Visa E30C-Master's Degree Visa E30D-Doctoral Degree Visa Duration: Up to 2 years (extendable) Price: US\$150 + IDR 3,950,000.00
Insurance	During the study at Telkom University, international students must own health insurance and travel insurance. Telkom University provides health insurance named Telkomedika (IDR 152,500.00/semester) that can be used in Telkom University clinic and other healthcare facility affiliated with Telkomedika. We encourage student to have international insurance during their study in Telkom University
Dependents	International student is not allowed to bring any dependents such as family and relatives. Telkom University will not responsible for the dependents sponsorship.
SERVICES	Pre Arrival International students will be assisted during the admission process (online application, documents submission). Once the LoA has been issued, International Office of Telkom University will hold the Pre Arrival Session to inform students in terms of Study Permit, Visa Application, Pick-Up arrangement and accomodation. Arrival & Departure International student will be picked up and escorted to Telkom University and or their accomodation. Welcoming party will be held as our official welcome at Telkom University, as well as a Farewell party at the end of the program.
MONITORING	
Academic	Academic : Every exchange student will be assigned with an academic advisor who will provide academic guidance and supervision.

Permit	International Office will help the international students to extend the study permit and stay permit
Buddy	A buddy will be appointed to assist an international student with campus life and life in Indonesia.
ORIENTATION	
Academic	International student will be invited to the campus orientation session at the beginning of the program, including campus life, academic system, and student activities.
Non academic	International Office will hold the orientation session for non-academic life covering the introduction to the local cultures (Do and Don't)
STUDENTS WITH DISABILITIES	
<p>Students with special need require various adjustments throughout the study process and in the study environment because they inevitably encounter obstacles which prevent or impair their full and efficient inclusion and participation in the study process. Thus, in the admission process, students will be asked this issues to help us serve you based on your condition.</p> <p>Most buildings in Telkom University are equiped with disabilities friendly such as wheelchair access, guiding block, and accessible toilet. In addition, Telkom University provides "wellness center".</p>	